

Niagara Region Wind Farm Community Liaison Committee Meeting #1

FRWN LP

September 21, 2015



NIAGARA
Region Wind Farm

Agenda

1 Introductions

2 Project Ownership

3 CLC Terms of Reference

4 Complaint Resolution Protocol

5 Project Updates

6 Public Delegations

7 Next Steps

1 Introductions

Background

What is a CLC?

Key Project Contacts

CLC Members

Background

Niagara Region Wind Farm (NRWF) is proposing to develop, construct, and operate the 230 Megawatt (MW) Niagara Region Wind Farm (the Project) within the Townships of West Lincoln and Wainfleet and the Town of Lincoln within the Niagara Region and within Haldimand County in Southern Ontario, in response to the Government of Ontario's initiative to promote the development of renewable electricity in the province.

Background

The Ministry of the Environment (MOE) has issued a Renewable Energy Approval (REA) to engage in a renewable energy project in respect of a Class 4 wind facility consisting of the construction, installation, operation and decommissioning of approx. 77 turbines with a total nameplate capacity of 230 megawatts (MW).

This renewable energy project has been approved in accordance with the requirements of Part V.0.1 of the *Environmental Protection Act and Ontario Regulation 359/09*. Information pertaining to the REA can be found on the project website www.nrwf.ca

What is a CLC?

As a condition of approval, FRWN is to establish a Community Liaison Committee (“CLC”) to continue to maintain an open dialogue with the local community throughout its project lifecycle.

To that end, FRWN is committed to the establishment of a Community Liaison Committee (CLC), as a forum to exchange ideas and share concerns with interested residents and members of the public.

Key Project Contacts

Stantec:

Krista Walkey, MCIP RRP

Senior Planner, CLC Chair & Facilitator
49 Frederick Street Kitchener ON N2H 6M7
Phone: (519) 575-4133
Krista.walkey@stantec.com

Niagara Region Wind Farm:

Shiloh Berriman

Project Coordinator
4672 Bartlett Road South Beamsville ON L0R 1B
289-683-2563
shiloh.berriman@enercon.de

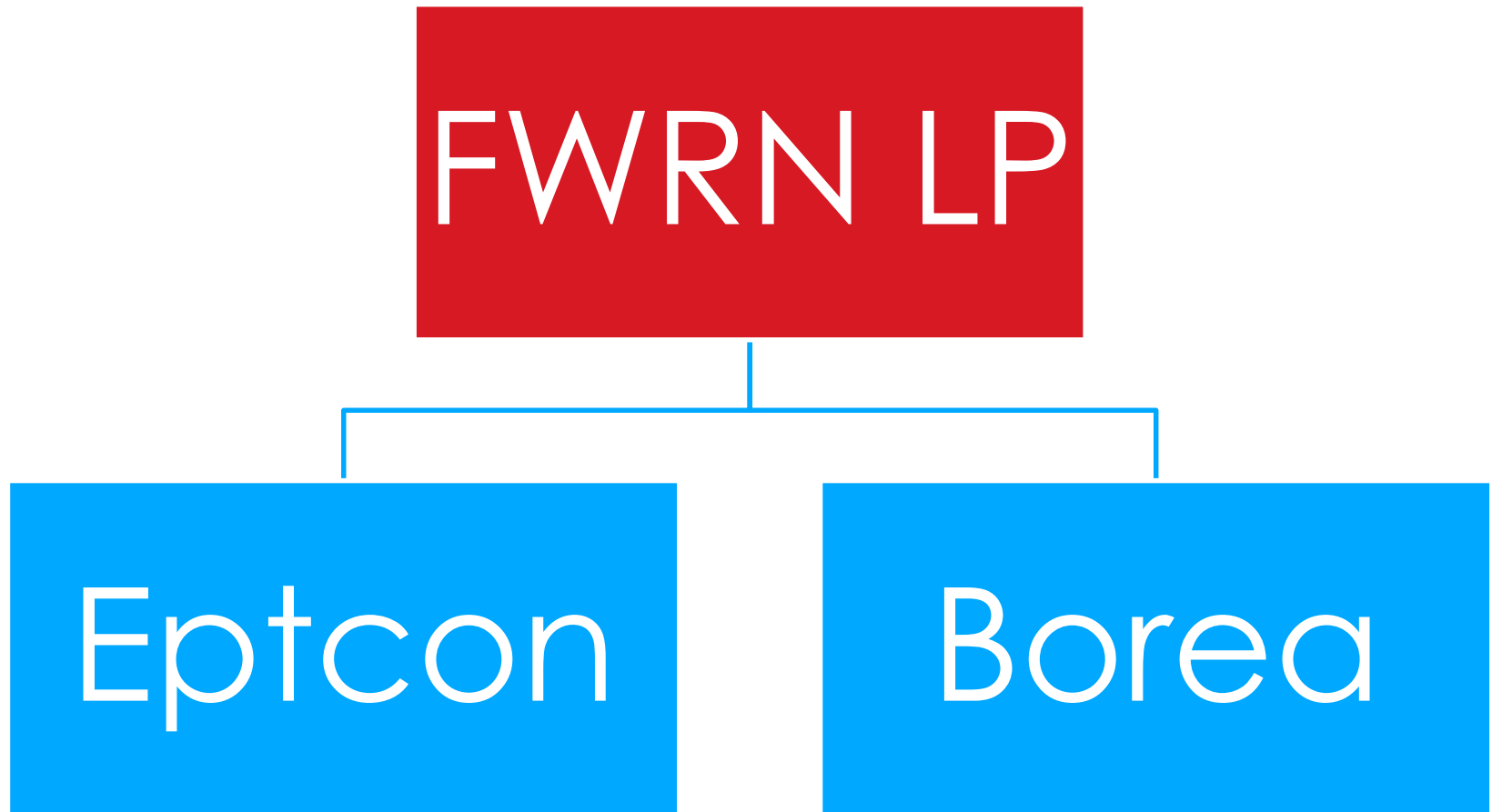
CLC Members

The Community Liaison Committee was formed based on responses from interested members of the public who responded to the newspaper advertisement placed in local newspapers and direct invitations. Everyone who responded was selected for the Committee.

2 Project Ownership

FRWN LP

Project Ownership



3 CLC Terms of Reference

Objectives

Purpose

Establishment

Meeting Format

Public Participation

Roles & Responsibilities

Objectives

- ❖ To have a meaningful and open dialogue between the community and FWRN LP, as we proceed to the next phase of the project.
- ❖ To better understand the issues of priority in the local community, with the goal of addressing them to everyone's satisfaction.
- ❖ To inform the interested public about key issues related to the project, wind energy in general, and local matters, progress or challenges.
- ❖ To commit to the public that there will be a forum through which their priorities and concerns can be heard throughout the project lifecycle.

Purpose

The Community Liaison Committee will:

- ❖ Act as a liaison facilitating two way communication between FWRN LP and members of the public with respect to issues related to the construction, installation, use, operation, maintenance and retirement of the Niagara Region Wind Farm.
- ❖ Provide a forum for FWRN LP to provide regular updates on, and to discuss issues or concerns relating to, the construction, installation, use, operation, maintenance and retirement of the Niagara Region Wind Farm with members of the public.
- ❖ Ensure that any issues or concerns resulting from the construction, installation, use, operation, maintenance and retirement of the Facility are discussed and communicated to FWRN LP.

Establishment

The Committee will be made up of residents and landowners with 2km of the wind farm, representatives from Municipalities, Agencies, Business Community Representatives and other interest groups.

A representative from FWRN and the CLC Chair will be at every meeting.

Advertisements for seeking CLC Members were placed in a notice which was published in newspapers with general circulation in each local municipality in which project infrastructure is located, it was posted on Niagara Region Wind Farm website and direct invitations were delivered to other stakeholders, including but not limited to local municipalities, local conservation authorities, local Aboriginal communities, federal or provincial agencies, and local community groups.

Meeting Format

A minimum of two meetings will be held annually, and will continue for the first five years of the project, with the option to continue at the discretion of FWRN LP.

Meetings will be:

- Conducted in a local facility.
- Held in the evening.
- Run for three hours in length.
- Run in a roundtable format.
- Minutes will be made public and will be posted on Niagara Region Wind Farm website.

Public Participation

- ❖ While the composition of the CLC will be limited to 20 people, meetings will be open to the general public and members of the public will be able to participate.
- ❖ Members of the public will be able to address the committee (up to 5 per meeting) for up to five minutes per delegation. All delegations must be in relation to items on the agenda.
- ❖ Agenda items may be submitted to the facilitator by email or telephone at least 5 days in advance of a CLC meeting.
- ❖ All requests to speak must be submitted at least 5 days prior to the meeting. Delegations will be approved at the discretion of the Chair and FWRN LP, in consultation with CLC members.

Roles & Responsibilities

Stantec/CLC Chair:

- Organizing all CLC meetings and setting formal agendas:
- Selection of up to 3 public deposition requests which would be included as part of the meeting agenda.
- Distribution of agendas to CLC members & outreach to CLC members on potential questions, feedback and concerns they've received from members of the public or representative groups;
- The preparation of meeting Minutes and reports about the CLC's activities;
- Working within the TOR for the CLC;
- The distribution of meeting Minutes to the CLC members and providing material for posting on the Niagara Region Wind Farm website;
- Tracking CLC and public inquiries regarding the Facility; and
- Liaising with FWRN LP to collect additional information requested by the CLC members.

Roles & Responsibilities

Stantec/CLC Chair:

Stantec will attend, chair and facilitate all meetings and ensure that:

- CLC members are provided with adequate information and technical support to assist them in their contribution to the CLC discussions;
- The agenda and time schedule for each meeting is followed;
- Meetings allow for constructive, respectful and thorough discussion
- All members respect the participants' opinions and questions, and do not interrupt another CLC member while speaking (the Chair may supersede this provision).
- The Chair has the right to excuse or replace any member of the CLC or public observer who is interfering with or disrupting the CLC meetings).

Roles & Responsibilities

FWRN LP:

- Ensure a safe environment to exchange ideas and information about the Facility
- Posting the agenda on Niagara Region Wind Farm website
- Advertising upcoming CLC meetings in local newspapers and on the Niagara Region Wind Farm website;
- Attending all meetings;
- Working within the TOR for the CLC;
- Providing the CLC with accurate and up-to-date information on the construction, installation, use, operation, maintenance and retirement of the Niagara Region Wind Farm;
- Listening to comments, concerns and suggestions;

Roles & Responsibilities

FWRN LP:

- Participating in discussions and providing answers or additional follow-up information;
- Reviewing meeting minutes and other materials prepared by the CLC or members of the public prior to attending subsequent CLC meetings; and
- Providing any reports of the CLC to the Director of the MOE;
- Posting all CLC materials (e.g. Agendas, Minutes, Reports and Additional Materials) on the Niagara Region Wind Farm website.

Roles & Responsibilities

CLC Members:

- Attending all CLC meetings (Note: If a member or group representative misses two consecutive meetings, the CLC Facilitator may require the member to forfeit their position and open the position to another person/stakeholder);
- Working within the TOR for the CLC;
- Listening to/reviewing and considering the information provided by FWRN LP;
- Identifying areas of concern or interest about the Facility;
- Suggesting strategies for improvement;
- Participating in discussions;

Roles & Responsibilities

CLC Members:

- Listening to and considering the opinions of other CLC members;
- Providing constructive feedback;
- Being prepared for meetings by reviewing any materials provided in advance by the Chair (including Minutes from previous meetings);
- Participation in the evaluation of requests for public depositions; and
- Assisting FWRN LP keep the local community and other interest groups apprised of information about the Facility by relaying information via existing community networks.

4 Complaint Resolution Protocol

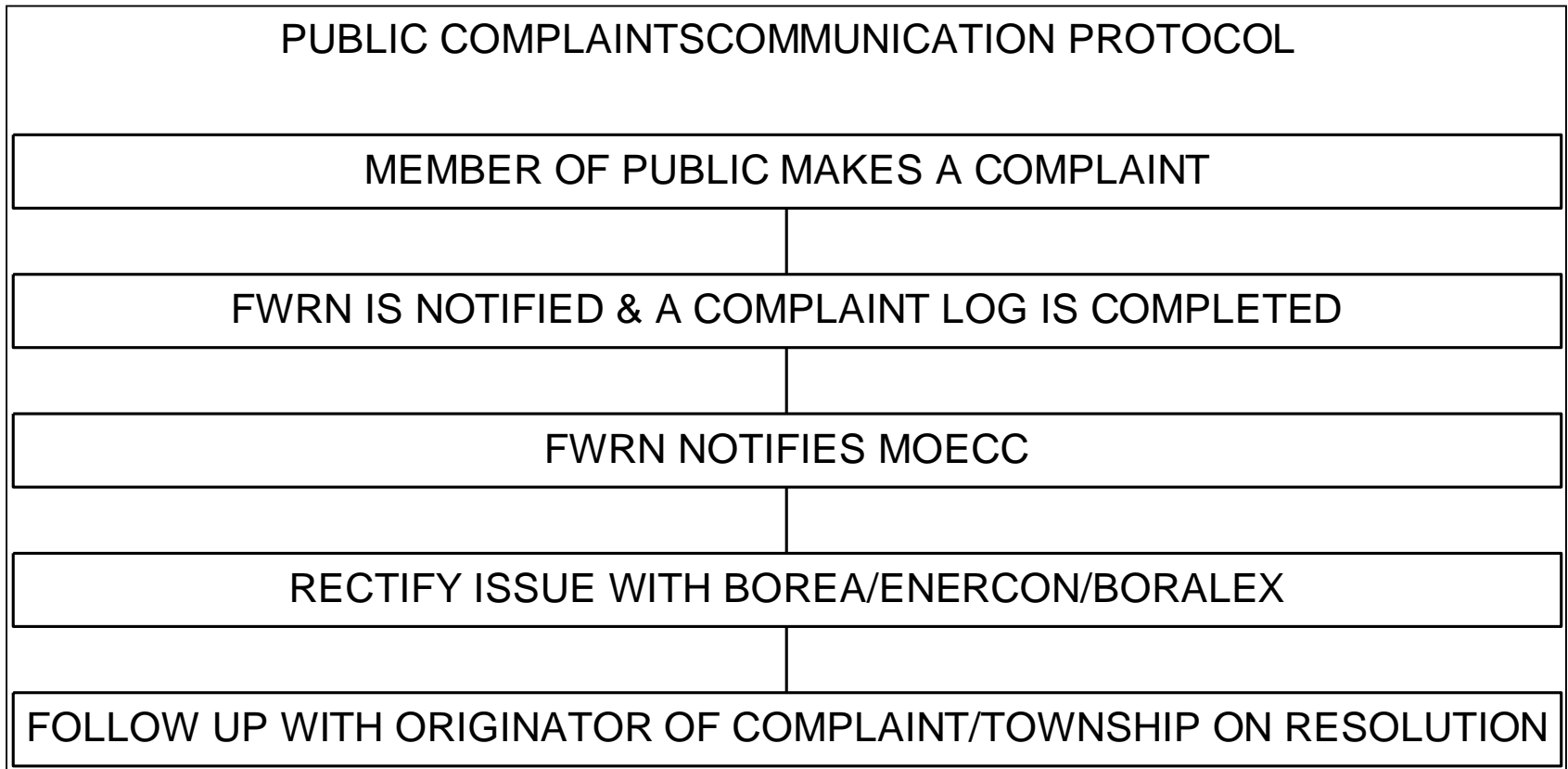
Communication Method &
Protocol

Complaint Initiation

Complaint Resolution

Example Complaint Log

Communication Method & Protocol



Communication Method & Protocol

Phone Number: 819 363-6491

Toll-free Phone Number: 1 844 363-6491

Project Email Address: info@nrwc.ca

In addition, Project Information is posted to the Project website <http://www.nrwf.ca/>

Complaint Initiation

Once a Complaint has been received by phone or email a Complaint Log must be filled out by Niagara Region Wind Farm (FWRN).

The Complaint Log must include the information as set out in section T2 of the Renewable Energy Approval Terms and Conditions.

The Complaint Log is then provided to the MOECC

Complaint Initiation

Once the *Complaint Log Form* is completed, NRWF will provide the MOECC District Office with the form and will provide the form to the corresponding Township in which the complainant resides.

The Complaint Response Form needs to be sent to the MOECC within **TWO DAYS** of the initial complaint.

The MOECC, complainant and corresponding Township will also be notified once the complaint is closed.

The resolution of the complaint should occur within **TEN DAYS** of the complaint being received.

Complaint Resolution

Should a complaint be received, the complaint is investigated to determine the action that can be taken to rectify the situation.

Complaint Log Form will be updated to indicate the results of the investigation, the resolving of the situation and the closing of the complaint.

The Complainant will be contacted by NRWF within 48 hours to the Complaint Log to be advised on the action taken for resolution and any follow up.

All records of a complaint and Complaint Logs must be kept for a minimum of five (5) years.

Example Complaint Log

Complaint Log

NIAGARA
Region Wind Farm

Niagara Region Wind Farm

COMPLAINT DETAILS	
Time of Complaint	
Date of Complaint	
Name of Complainant	
Phone Number of Complainant	
Address of Complainant	
Email address of Complainant	
NATURE OF COMPLAINT	
Date of Incident	
Time of Incident	
Location of Complainant at Time of Incident	
Wind Speed and Direction at Time of Incident	
ID of equipment involved (If applicable)	
Output of the Equipment at the Time of Incident	
Nature of Complaint	
RESPONSE AND FILLING DETAILS	
Response to Complaint	
Date of Response	
Measures Taken to Address Cause of Accident	
Date of Response to Complainant	
Date Complaint Filled with MOE District Manager	

NOTES:

1. File all complaints.
2. Complaints are ongoing through to decommissioning of the project.
3. MOECC District Manager needs to be notified of all complaints within TWO business days.
4. If the complaint is regarding groundwater, the MOECC District Manager needs to be notified within ONE business day to discuss the appropriate response measures.
5. All records of complaints must be kept for five years.

5 Project Update

Timing/Schedule

Construction

Next Steps

6 Public Questions & Delegations

Public Questions

1. The police have their sirens on at 7:30am escorting the turbine parts through town – is this required? How much longer if the answer is yes.

Public Questions

2. Is there any chance of getting a wind turbine on my property? I have 66 acres on Vaughan Rd.

Public Questions

3. I represent landowners in the area who have bought some property that has recently come into the urban area. That are very much against having this line constructed in what will soon be a built up area. If this is another way I can bring these concerns to the table, much appreciated. We along with the town have given Boralex another option along S Grimsby Rd 6. Understand there is some PSW land there. How could we speed up the process of getting that concern addressed?

Public Questions

4. My request involves bringing high speed internet to our rural location by partnering with a provider who could share the fibre-optic network that is already being installed as part of the turbine connections. It would be a shame to 'waste' all that work digging and installing and miss a great opportunity. I am hoping that this may already be in the works and would just like to get an idea if it is. If not, could it be looked into.

Public Questions

5. a. why there are no piles being drilled below the turbines. .
- b. why you are not placing the access roads in a straight line to the turbine, so that you are not wasting valuable farmland with your "artistic" access roads.
- c. When will you decide which of the three turbines will NOT be placed in this project.
- d. I have heard that you are working way past the hours regulated by township bylaws - is this true, and if so - why? What can we do to remind you that we would like some time off from the construction activities.
- e. I have heard a rumor that there is a Indian Burial ground in West Lincoln. I believe its by T32?, somewhere on Vaughn Road but I am not sure. What can you tell us about that. is this true? or just a rumour.
- g. We heard that Region has hired additional help for the planning departments of Wainfleet and West Lincoln. Has this person been hired? Is he working for Stantec or the Region.

Public Questions

6. a. Can you please tell me what FWRN stands for?
b. Can you please explain what is happening with the Indian Burial Ground? Include its exact location for me.

Public Questions

7. I noticed that the pole line feeder around the town of Smithville traverses through a proposed residential area . In my view this could easily be avoided since there is an unopened road allowance just to the west of the proposed line. I would suggest the town and it's citizens would be pleased if this section was realigned and moved away from its proposed route.

Public Questions

8. I have tried over and over again, to prove to your employers, how badly my son, Joey Correia, will be affected by the emissions from your industrial wind turbines... A letter from his specialist, documents from the school, and countless peer-reviewed articles were ignored. Do you expect me to believe that your "liaison committee" will be of any help at all?....Your lawyer was supposed to get back to me, about what could be done to help Joey, and he never did.

7 Next Steps

