

Appendix F

Draft Terms of Community Liaison Committee

**Niagara Region Wind Corporation
Community Liaison Committee
DRAFT Terms of Reference**

Niagara Region Wind Corporation (NRWC) is committed to continuing to maintain an open dialogue with the local community throughout its project lifecycle. To that end, we are committed to the establishment of a Community Liaison Committee (CLC), as a forum to exchange ideas and share concerns with interested residents and members of the public. The CLC will also allow for a continuous vehicle of communications, as we prepare to submit our REA application and as the project progresses through construction and operations. It is our intention to launch the CLC in the coming months, to ensure communications with the community remain ongoing.

Objectives

- To have a meaningful and open dialogue between the community and NRWC, as we proceed to the next phase of the project.
- To better understand the issues of priority in the local community, with the goal of addressing them to everyone's satisfaction.
- To inform the interested public about key issues related to the project, wind energy in general, and any local matters, progress or challenges.
- To commit to the public that there will be a forum through which their priorities and concerns can be heard throughout the project lifecycle.

Purpose

The Community Liaison Committee will:

- Act as a liaison facilitating two way communications between NRWC and members of the public with respect to issues relating to the construction, installation, use, operation, maintenance and retirement of the Niagara Region Wind Farm.
- Provide a forum for NRWC to provide regular updates on, and to discuss issues or concerns relating to, the construction, installation, use, operation, maintenance and retirement of the Niagara Region Wind Farm with members of the public.
- Ensure that any issues or concerns resulting from the construction, installation, use, operation, maintenance and retirement of the Niagara Region Wind Farm are discussed and communicated to NRWC.

Community Liaison Committee Membership

Establishing the CLC

Recruitment for the Community Liaison Committee will be an open and impartial process. The CLC shall be established by:

- Publishing a notice in a newspaper with general circulation in each local municipality in which project infrastructure is located.
- Posting a notice on NRWC's publicly accessible website.
- Notifying members of the public about the proposal for the CLC and inviting residents that live within a 2 km radius of the wind farm to participate in the CLC.
- Direct invitations by NRWC to other stakeholders, including but not limited to local municipalities, local conservation authorities, local Aboriginal communities, federal or provincial agencies, and local community groups.
- Reviewing requests to participate from the public.

Composition

The CLC will be structured to include a broad and diverse range of community members. In order for the CLC to operate effectively and efficiently, it will be limited to 20 members, the exact proportion of which has yet to be determined. Ideally it will include representation from:

- Residents and landowners within 2km of the wind farm
- Municipalities: Potentially, representatives from Niagara Region, Township of West Lincoln, Township of Wainfleet, Haldimand County, Town of Lincoln
- Government and/or agencies: Potentially, Niagara Escarpment Commission, Conservation Authorities and others
- Business Community Representatives: Potentially Chambers of Commerce, Niagara Industrial Association, Niagara College and others
- Other interests or groups: West Lincoln Wind Action Group and others

As well, at least one NRWC representative will be present at all meetings and one facilitator will be present at all meetings.

Meeting Structure and Format

While the composition of the CLC will be limited to 20 people, meetings will be open to the general public and members of the public will be able to participate. Members of the public will be able to address the committee (up to 5 per meeting) for up to five minutes per delegation. All delegations must be in relation to items on the agenda.

Agenda items may be submitted to the facilitator through the NRWC website at least 15 days in advance of a CLC meeting. All requests to speak must be submitted at least one week prior to the meeting. Delegations will be approved at the discretion of the Chair and the Company, in consultation with CLC members.

A minimum of two meetings will be held annually, and will continue for the first five years of the project, with the option to continue at the discretion of the company. Meetings will be:

- Conducted in a local facility
- Held in the evening
- Run for three hours in length
- Run in a roundtable format

Minutes will be made public and will be posted on the company's website.